

Dear Supra Keyholder,

Supra is implementing a small change to SupraWEB later this week that affects the process for changing your credit card number for processing payments.

To change your credit card number, login to SupraWEB and select the **BILLING** tab. Select **Account Information**. Check the **New Credit Card #** checkbox and enter the new credit card number and expiration date.



The image shows a screenshot of a web form. It features a checkbox labeled "New Credit Card #" which is checked. To the right of the checkbox is a text input field. Below the checkbox and input field is the label "Expiration Date:" followed by two dropdown menus, each with a red asterisk to its right, indicating required fields.

If you have any questions, please contact support at 1-877-699-6787.

Regards,
Supra Support

